

# Greater Calgary Chapter Candidate Nomination Interest Form

This form must be returned by **February 26, 2010** by email: smross@meetingsolutions.ca or to the address listed on the following page.

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**MPI Member since:** \_\_\_\_\_ **Membership #:** \_\_\_\_\_

Following is a list of the positions/committees with open positions. A Job Description of each of the officers has been attached. Please indicate your choice(s) for serving by checking the appropriate box(es):

## Officers

- President Elect
- VP of Administration
- VP of Communications
- Director of Monthly Programs
- Director of Special Events

If the Nominating Committee does not place you on the slate in the position for which you are applying, would you like to be considered for another available position? (circle one) **YES** **NO**

## **Please tell us about your experience:**

To assist the Nominations Committee in learning more about you and establishing a Slate of Officers for 2009-2010, please attach a current resume or attach a separate sheet with the following information:

- MPI Chapter Committee Service (list dates and positions held)
- MPI International Committee Service (list dates and positions)
- Volunteer Experience and Other Meeting Industry Leadership Positions Held
- Other Professional Affiliations:

## **Please tell us how you feel you can help the chapter:**

Please include a brief statement of how you feel your experience and leadership qualifications could benefit the chapter. Also indicate what you feel are the most important goals of the MPI Greater Calgary Chapter now and for the future?

**Signature** \_\_\_\_\_

Date \_\_\_\_\_

## **Nomination Part 2 – Declaration**

**Please read the following information carefully. Sign below to declare your candidacy and acceptance of the terms in this section of the application.**

1. If slated by the nominating committee, I agree to actively serve on the Greater Calgary Chapter Board of Directors. I understand that this includes:
  - Attending and fully participating in all board meetings
  - Attending and participating in assigned committee meetings
  - Arriving for meetings fully prepared on the issues to be discussed
  - Remaining active in the activities of the chapter
  - Promoting the programs, goals, and products of the chapter; and
  - Faithfully discharging the duties that may be assigned to me
2. I agree to abide by the MPI Principles of Professionalism
3. I have the full support of my employer regarding the duties and responsibilities of the office I am seeking (*Note: slated applicants will be asked to submit a letter of support from their employer.*)
4. I understand that a member of the nominating committee may call me to discuss my candidacy.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please return both pages with your resume and/or attachments to:  
MPI Greater Calgary Chapter  
c/o Meeting Solutions Inc.  
Attention : Susan Ross  
312A Meridian Road NE  
Calgary, Alberta T2A 2N6  
E-mail: [smross@meetingsolutions.ca](mailto:smross@meetingsolutions.ca)  
By February 26, 2010**

**All Nominees must, if elected to the Board as a VP or Director, be available for the Board Retreat to be held in late May or early June 2010.**